Montgomery County Probate Court

MARRIAGE LICENSE CERTIFIED COPY ORDER FORM

To obtain copies of your Marriage Certificate, it will be necessary for you to send us the following information:

Volume & Page Number or Case Number (if available)

_____

Complete name (First, middle, last name. *No* initials) of Applicant 1 as it appears on the Marriage License

_____

Complete name (First, middle, last name. *No* initials) of Applicant 2 as it appears on the Marriage License

_____

Date of the marriage ceremony (Month, Day and Year)

_____

Number of copies requested _____

Contact Name & Phone Number (In case our office needs to contact you regarding this form) _____

Please complete the above information and return to this office along with two dollars ($2.00) for each copy. Payments that are mailed MUST be made by Cash or Money Order ONLY, payable to the Montgomery County Probate Court.

<u>WE DO NOT ACCEPT PERSONAL CHECKS.</u>

Send a self-addressed stamped business size envelope for the return of your request.

Mail your request to:

Montgomery County Probate Court

Marriage License Bureau

41 N. Perry Street, 2nd Floor

Dayton, OH 45422